

# Green Team

Meeting: June 3, 2011  
*NEXT MEETING July 8, 2011*

## Recap:

- Use of displays and literature for each department for lunch room, exit doors etc.
- Green Seminar- host another seminar in the fall-
  - Ideas for improvement: more PR, more frequent seminars, variety of vendors, ½ day time frames, customized agenda and specialize seminar to each industry to generate more interest, i.e. small or large businesses, retro fit, warehouse.
- An immediate change that can be made: motion control lights for break rooms, supply closets, rest rooms.
- Hawkeye Energy Solutions- they can give us an idea of where we're wasting energy & gas (consult)
- Nicor/ComEd- verifying electricity & when peak and non peak hours are
- Screening Contractors for Performance Based Contracting Subcommittee Members: Dean, Marta, Mike, Robyn & Tricia
- "Green Action Plan"- this will be based over a 1 year span to accomplish, start adopting the plan by the next meeting, would like to be a "role model" for other municipalities, long term goal is for the county to lead this effort (see below)
- After adopting a County Government Operations "Green Action Plan", begin working with the County Leadership on creating a Countywide Green Committee, then work with this Committee on a "Long Term Energy Efficiency & Conservation Plan"
- Status of WC Green mugs- Employees? New hires? CB members? Removing Styrofoam cups (no longer purchasing them) ? Look at these options. Try to decide which option is best.

## "Green Action Plan"

Each department should create their own plan. Below is a guideline – please add or subtract to the list to tailor it to fit the needs of your department.

Please bring your departments Green Action Plan to the next meeting to discuss

### Will County Land Use Green Action Plan:

Over the next twelve months, personnel of the Land Use Department commit to identifying and implementing, through appropriate ways and means, the following additional action steps meant to achieve further measurable progress.

#### Energy Efficiency

- At the end of each day, all computers, monitors, printers, copiers & coffee makers will be turned off.
- Last one out turns off all lights on all floors.
- Digital thermostats & restroom motion sensors will be installed.
- Window blinds will be adjusted to help office temperature control.

#### Recycling

- Recycling bins for drink containers & plastic bags will be added on each floor.
- The use of worm bins for food recycling will be investigated.

#### Waste Reduction

- Network copiers will be used instead of desk printers whenever possible.
- Whenever possible, documents will be copied using both sides of each page.
- Electronic transfer of documents will be utilized whenever possible.
- Fax labels, instead of cover sheets will be developed and utilized.



## Reminder

**\* If your department is in need of paper or plastic bottle bins- please send Tricia your request**



**Discussion Challenge for July:** By not providing forks, knives, spoons or cups in your office break rooms, what kind of impact would that have? Cost, convenience? Would the transition from these utensils no longer being provided be difficult or would employees find this to be a difficult task?